



FORWARD PLAN

2 March 2020 - 5 July 2020

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
Access fund and programme update	32
Approval of Financial Inclusion Innovation Fund Awards	15
Business Rates – Retail Discount scheme amendment and Pub Relief 2020/21	9
Citizen's Advice York Service Level Agreement Renewal	7
City of York Council Fleet Strategy	19
Climate Emergency Response	25
Communal Areas Policy (Housing Owned Land)	44
Consideration of an objection received to the advertised Traffic Regulation order for Double yellow lines on Gray Street	29
Consideration of representations received to the advertised Residents Priority Parking scheme for Clifton Dale and Clifton Green	27
Development of York Economic Strategy	13
Economy & Place Capital Programme – 2020/21 Budget Report	28
Energy Efficiency Accelerator Project	33
EV Charging Strategy	18
Footfall counters in York City centre	12
Fulford School Remodelling Phase 1 & Access Improvements by Highways	38

ITEM	PAGE NO
Garden Assistance for CYC Tenants	43
*Huntington Neighbourhood Plan - Examiner's Report and Decision Statement	40
Make it York Service Level Agreement	35
NSLC Commercial proposals	23
*Project Executive Fee Level	36
Proposals to enable the provision of Older Person's Accommodation on Lowfield Green	21
Protecting Live Music Venues and Nightclubs	17
Response to the council motion on Empty Homes (July 2019)	16
Shambles Market Working Group	14
*Street Works – Changing from noticing to a permitting scheme	41
Term dates for the 2021/22 school year	45
Traffic Management and Speed Limit Traffic Regulation Order Waiting Lists	37
TSAR Traffic Signal Refurbishment – Hull Road/Lilac Avenue	31
Update on Bus Services in York	26
Yearsley Crescent Residents Parking Petition	30
*York February 2020 Flood Review	34
York Learning Services Self-Assessment	10
York Theatre Royal Funding	11

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 09/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Citizen's Advice York Service Level Agreement Renewal

Description: Purpose of Report: To present a refreshed service level agreement (SLA) with York CAY. Previous SLAs were approved for a 3 year period apart from the last two which had a term of one year each. The first to allow the CAY to construct its longer term business plans and the second to reflect the last year of the previous political administration (in order to allow the next administration to plan for a longer term CAY funding commitment).

The Executive Member is asked to agree to a new SLA will seek to fix an agreement for 3 or 4 years, in order to maintain sustainable delivery of core services.

The Joint Executive Members will be asked to agree the SLA, any associated funding changes and the proposed length of the agreement.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods,
Executive Member for Finance and Performance

Lead Director:

Corporate Director of Customer and Corporate Services

Contact Details:

Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Discussion has and will take place with Citizens' Advice Bureau

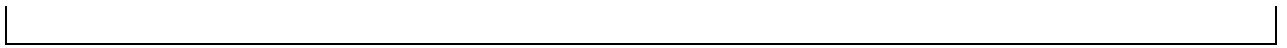
Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/03/20



FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 09/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Business Rates – Retail Discount scheme amendment and Pub Relief 2020/21

Description: Purpose of Report: To present the Business Rates – Retail Discount scheme amendment and Pub Relief 2020/21.

The Executive Member will be asked to approve the updated CYC policy and accept the central government funding to award the discount/relief for the 2020/21 financial year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Corporate Director of Customer and Corporate Services

Contact Details:

David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 16/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Self-Assessment

Description: Propose of Report: To set out York Learning Services' self-assessment summary. It will identify key considerations in shaping York Learning Services' strategic plan for the academic year 2020/21.

The Executive Member will be asked to approve the self-assessment and to comment on issues that will shape the new plan for the next academic year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 16/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Theatre Royal Funding

Description: Purpose of Report: To set out the key terms for the proposed York Theatre Royal capital funding allocated within the 2020/21 budget.

The Executive Member will be asked to approve the key terms.

This item will be considered at the 16 March 2020 Decision Session Culture, Leisure and Communities, not the 17 March 2020 Decision Session Children, Young People and Education as advertised when first published 10 February 2020 (change made 11 February 2020).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: York Theatre Royal Funding

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 16/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Footfall counters in York City centre

Description: Purpose of report: To set out the current situation regarding footfall counters in the city centre and present options for future development in collaboration with York BID.

The Executive Member is asked to note short term changes which are being made to ensure continuity of data and decide what the future arrangements should be with regard to extending data collection.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All relevant parties will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 16/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Development of York Economic Strategy

Description: Purpose of report: To inform the Executive Member on progress towards the development of the new Economic Strategy, including any early findings from the consultation, and seek approval for the proposed membership of the stakeholder group.

The Executive Member is asked to note the progress on the development of the strategy and approve the membership of the stakeholder group.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All relevant parties will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 16/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Shambles Market Working Group

Description: Purpose of report: To inform the Executive Member of the establishment of a Shambles Market Working Group, which will advise Make It York as they develop plans for the future direction and development of Shambles Market. This will include details of the proposed membership of the group.

The Executive Member is asked to note the establishment of the Working Group and its initial scope and membership.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All relevant parties will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 16/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Approval of Financial Inclusion Innovation Fund Awards

Description: Purpose of Report: To present the recommendations of officers and the panel relating to awards for the Financial Inclusion Innovation Fund. These will be funded for up to one year projects that deliver the Council's Financial Inclusion and Council Plan objectives.

The Executive Member is asked to approve the recommendations of officers and the panel relating to awards for the Financial Inclusion Innovation Fund.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods,
Executive Member for Finance and Performance

Lead Director:

Deputy Chief Executive

Contact Details:

John Madden, Benefits Assessments Manager, Resources -
Financial Services Group

john.madden@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The annually funded scheme criteria is developed in consultation with Executive members, the outputs of the scheme is overseen by the Financial Inclusion Steering Group.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Response to the council motion on Empty Homes (July 2019)

Description: Purpose of Report: To inform the Executive of the following Council motion:

"Given that York has experienced a recent spike in the number of homes left empty for six months or more, that Council Officers produce a report for consideration by the Executive to examine the potential options available to the Council to further reduce the number of empty homes in the city"

The Executive will be formally asked to respond to this motion.

Wards Affected: All Wards

Report Writer: Ruth Abbott **Deadline for Report:** 09/03/20
Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: To work with Council Tax colleagues to fully understand the reasons behind the spike. To carry out an audit of Empty Properties and where practicable contact the owners to inform the Council as the reason why the properties have been left empty.
Consultees: Council Tax colleagues and empty property owners.

Consultees:

Background Documents: Response to the council motion on Empty Homes (July 2019)

Call-In

If this item is called-in, it will be considered by the 04/05/20
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Protecting Live Music Venues and Nightclubs

Description: Purpose of Report: To responds to the motion agreed at Council on 31 October calling on the Executive to take a number of actions in respect of live music venues in the city.

The Executive will be asked to agree to actions in response to the motion that are within its powers.

This item has been deferred to the 19 March 2020 Executive after initial consultation with the York Music Venues it was suggested that more time was allowed for detailed discussion on the issues involved.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 16/03/20
Lead Member: Executive Member for Culture, Leisure and Communities
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Protecting Live Music Venues and Nightclubs

Call-In

If this item is called-in, it will be considered by the 30/03/20
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: EV Charging Strategy

Description: Purpose of report: To formalise an electric vehicle charging strategy for City of York Council's public charging network. The strategy will guide future development of the network which is anticipated to expand rapidly over the coming years in order to both meet the likely demand for EV charging and to support an accelerated uptake of EV's in York.

The Executive will be asked to approve the EV Charging Strategy.

This item has been deferred to the 19 March 2020 Executive meeting to enable further detailed analysis of options taking into consideration the recent budget proposals.

Wards Affected: All Wards

Report Writer: Andrew Leadbetter **Deadline for Report:** 05/03/20

Lead Member: Executive Member for Environment and Climate Change,
Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Andrew Leadbetter, Travel Planning Officer

andrew.leadbetter@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: All relevant officers have been consulted.

Consultees:

Background Documents: EV Charging Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: City of York Council Fleet Strategy

Description: Purpose of report: To consider a fleet replacement strategy which will include the next generation of waste vehicles for the city.

The Executive will be asked to approve the Fleet Replacement Strategy.

This item has been deferred to the 19 March 2020 Executive meeting to enable further detailed analysis of options taking into consideration the recent budget proposals.

Wards Affected: All Wards

Report Writer: Bill Manby **Deadline for Report:** 09/03/20

Lead Member: Executive Member for Environment and Climate Change,
Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Bill Manby, Commercial & Business Delivery Manager, James Gilchrist, Assistant Direct of Transport, Highways & Environment

bill.manby@york.gov.uk, james.gilchrist@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: City of York Council Fleet Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Proposals to enable the provision of Older Person's Accommodation on Lowfield Green

Description: Purpose of Report: to consider how the site for Older People's Accommodation on Lowfield Green can be developed to best meet the needs of our older residents and the local community, following the results of a consultation with older residents about their accommodation preferences and discussions with developers regarding a care home for the Lowfield Green site.

The executive will be asked to agree to procure an extra care developer and operator to develop a mixed tenure extra care development on the site previously identified for a care home.

Wards Affected: Westfield Ward

Report Writer: Vicky Japes
Lead Member: Executive Member for Health and Adult Social Care, Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Vicky Japes

Deadline for Report: 09/03/20

vicky.japes@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations:

Process: Consultation process:
The recommendations within this paper will be informed by the recent older person's accommodation survey.
A soft market testing exercise is being carried out with developers and accommodation and care providers.
Consultees:
Consultees include individual residents, housing associations, older person's advocacy groups and care providers.

Any other relevant information:
Previous reports gave approval to procure a care home developer. A procurement exercise was launched, but no viable proposals were received. Housing development is now underway on the Lowfield green site and it is important that the site allocated for older people's accommodation does not sit unused

while properties are being completed, sold and a new community is being created.

Consultees:

Background Documents: Proposals to enable the provision of Older Person's Accommodation on Lowfield Green

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: NSLC Commercial proposals

Description: Purpose of Report: To present commercial options in relation to the New Stadium and Leisure Complex at Monks Cross.

The Executive will be asked to review the 2 options within the report and recommendations as provided.

This item has been deferred to the 19 March 2020 meeting to enable a more detailed report to be prepared.

Wards Affected: All Wards

Report Writer: Paul Forrest **Deadline for Report:** 09/03/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Paul Forrest

paul.forrest@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: NSLC Commercial proposals

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Climate Emergency Response

Description: Purpose of Report: To update the Executive on work related to the council's response to the climate emergency, highlighting work to date, plans for the future and what our wider city can be considering.

The Executive is asked to note the update.

Wards Affected: All Wards

Report Writer: Will Boardman **Deadline for Report:** 09/03/20
Lead Member: Executive Member for Environment and Climate Change
Lead Director: Corporate Director of Customer and Corporate Services
Contact Details: Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Officers of the council have been consulted to provide information related to this report.

Consultees:

Background Documents: Climate Emergency Response

Call-In

If this item is called-in, it will be considered by the 30/03/20
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Update on Bus Services in York

Description: Purpose of Report: To update the Executive on various issues around York's bus network, particularly the clean air zone, potential electrification of the bus network following new government funds for bus services and decisions on supported bus services in York.

The Executive will be asked to note the contents of the report, to make decisions around potential opportunities for the further electrification of York's bus network and the continuation or otherwise of the some supported bus services in York.

Wards Affected: All Wards

Report Writer: Julian Ridge **Deadline for Report:** 09/03/20

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: None

Consultees:

Background Documents: Update on Bus Services in York

Call-In

If this item is called-in, it will be considered by the 30/03/20
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations received to the advertised Residents Priority Parking scheme for Clifton Dale and Clifton Green

Description: Purpose of Report: To consider the representations received to the proposed new Residents Parking Scheme to include Clifton Dale and Clifton Green then make a decision on the way forward from the options given.

The Executive Member will be asked to overturn the objections received and implement the scheme as advertised to be known as R65 Clifton Dale.

Wards Affected: Clifton Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Residents and Ward Councillors.

Process: Consultation documents hand delivered to all properties included within the proposed scheme. Report approved to advertise a new scheme after the majority of residents were in favour of the proposal. Restrictions legally advertised on street, in The Press and delivered to residents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy & Place Capital Programme – 2020/21 Budget Report

Description: Purpose of Report: To set out the proposed 2020/21 programme of works to be delivered through the Economy & Place Transport Capital Programme budget.

The Executive Member will be asked to approve the proposed programme of schemes to be delivered in 2020/21.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of an objection received to the advertised Traffic Regulation order for Double yellow lines on Gray Street

Description: Purpose of report: To consider the objection received to a recent advertised Traffic Regulation Order to convert an existing section of Single Yellow line into Double Yellow lines due to an obstruction being caused to the footway on an evening, then make a decision on the way forward from the options given.

The Executive Member is asked to overturn the objection received and implement the restriction as advertised.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Proposed amendment to the Traffic Regulation order was legally advertised on street, in The Press and delivered to adjacent residents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Yearsley Crescent Residents Parking Petition

Description: Purpose of Report: To consider a petition requesting residents parking.

Executive Member is asked to acknowledge receipt and place on the waiting list.

Wards Affected: Heworth Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: If approved for adding to the waiting list there will be the legal process for implementing new or amending traffic regulation orders in due course.

The statutory consultees, on street notices, local press notice and adjacent properties.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: TSAR Traffic Signal Refurbishment – Hull Road/Lilac Avenue

Description: Purpose of report: To ask the Executive Member to approve the proposed refurbishment to the pedestrian crossing and associated cycle facilities at Hull Road/Lilac Avenue.

The Executive Member is asked to approve option 1.

Wards Affected: Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: James Williams, Transport Systems Project Manager

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Access fund and programme update

Description: Purpose of Report: To provide an update on the Access Fund and the programme of work for 2020/21 to be provided by the iTravel Team.

The Executive Member is asked to note the update.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 26/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Energy Efficiency Accelerator Project

Description: Purpose of Report: To seek approval to establish a pilot project to demonstrate retrofit designs that can be used to maximise energy efficiency performance of our social housing stock.

The Executive Member is asked to approve the proposal.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Mike Gilsenan, Head of Building Services

mike.gilsenan@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Taken to SMT in January 2020
Take to Tenant Scrutiny Panel in February 2020
Consultees - Housing and Community Safety Senior Management Team (SMT)
Tenant Scrutiny Panel

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 30/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York February 2020 Flood Review

Description: Purpose of Report: To review the flood event experienced during February 2020 and the response of City of York Council and partners.

The Executive Member is asked to consider the review and make recommendations to enhance the response to future flood events in the city.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment and Climate Change

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager, Neil Ferris, Corporate Director of Economy and Place

Tel: 01904 553401, Tel: 01904 55 1448

steve.wragg@york.gov.uk, neil.ferris@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All relevant parties will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/05/20

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 14/04/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Make it York Service Level Agreement

Description: Purpose of Report: To set out the new priorities for Make It York for 2020/21 as part of the service level agreement between the council and Make It York.

The Executive Members will be asked to approve the revised priorities.

This decision will be taken in consultation with the Executive Member for Economy and Strategic Planning.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/05/20

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 21/04/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Project Executive Fee Level

Description: Purpose of Report: Approval to apply the appropriate fee percentage level for the role of Education Project Executive against Basic Need Schemes. That is on any expansion schemes being project managed by Multi Academy Trusts and being overseen by the Education School Services team.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Alison Kelly, Policy and Planning Officer

alison.kelly@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Education Finance

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/05/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 23/04/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Traffic Management and Speed Limit Traffic Regulation Order Waiting Lists

Description: Purpose of report: To outline the likely costs and the likelihood of there being an improvement of taking forward proposals to manage the movement or speed of traffic.

The Executive Member is asked to agree the proposed priority of the waiting list put forward.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/05/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/04/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Fulford School Remodelling Phase 1 & Access Improvements by Highways

Description: Purpose of Report: To request the approval of a £500,000 Basic Need budget for remodelling of buildings at Fulford School which will enable the school to take 270 pupils in year 7 in September 2020. To also approve a £550,000 Highways budget for improvements to bus access and egress on the school site.

The Executive Member will be asked to approve the Basic Need and Highways budget, as outlined in the Purpose of Report.

Wards Affected: Fulford and Heslington Ward

Report Writer: Alison Kelly

Deadline for Report: 13/04/20

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Alison Kelly, Policy and Planning Officer

alison.kelly@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: South York Partnership Multi Academy Trust

Consultees:

Background Documents: Fulford School Remodelling Phase 1 & Access Improvements by Highways

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/05/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/04/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Huntington Neighbourhood Plan - Examiner's Report and Decision Statement

Description: Purpose of Report: To inform Members of the recommendations made in the Examiner's Report and to explain the Council's response to these and to gain approval of the subsequent Decision Statement to allow the Neighbourhood Plan to proceed to Referendum.

Members are asked to approve the Proposed Modifications recommended in the Examiner's Report and the Council's Decision Statement to allow the Huntington Neighbourhood Plan to proceed to Referendum.

Wards Affected: Huntington & New Earswick Ward

Report Writer: Anna Pawson
Lead Member: Executive Member for Economy and Strategic Planning
Lead Director: Corporate Director of Economy and Place
Contact Details: Anna Pawson
anna.pawson@york.gov.uk

Deadline for Report: 08/04/20

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations:

Process: Previous consultations have taken place at area designation stage (2015), pre-submission stage (2018) and submission stage (2019).

Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work and do business in the parish of Huntington.

Consultees:

Background Documents: Huntington Neighbourhood Plan - Examiner's Report and Decision Statement

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 04/05/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/04/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Street Works – Changing from noticing to a permitting scheme

Description: Purpose of Report: The aim of this report is to seek approval from the Executive to conduct a public consultation on proposals to introduce a permit scheme to govern all utility and highway works activities within the authority's highway network.

The consultation will take place in May to June 2020, with feedback received analysed in July-Aug 2020, and a report assessing options and making recommendations for a decision on the introduction of a permit scheme to be presented to the Executive Meeting or Full Council in September 2020.

If a decision is taken to move to a permit scheme, the Street Works team will then aim to implement this change by April 2021 at the latest.

Executive are asked to approve a public consultation exercise to take place between May and June 2020 to seek feedback from statutory consultees and other stakeholders on the proposals to introduce a permit scheme to govern all utility and highway works activities in York.

Wards Affected: All Wards

Report Writer: Helene Vergereau **Deadline for Report:** 13/04/20

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Street Works – Changing from noticing to a permitting scheme

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 04/05/20

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 30/04/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Garden Assistance for CYC Tenants

Description: Purpose of Report: To outline the details of our approach for alternatives to the Garden Assistance Scheme that ended in 2019 including interim measures and longer term community strength based approach.

The Executive Member is asked to agree to the policy and principles of the proposals.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Peter Holt, Housing Assistant Team Leader

peter.holt@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation, policy development and discussion sessions.
Consultees: staff, Cllrs, people living in council homes and leaseholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/05/20

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 14/05/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Communal Areas Policy (Housing Owned Land)

Description: Purpose of Report: To set out our approach and ambitions for Housing owned communal areas (land) including principles of our approach and management, contribution to zero carbon target, increasing biodiversity and improving the lives of people using this land.

The Executive Member is asked to agree to the policy and principles, including charging policy, permission to use land and budgetary implications (neutral).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Targeted consultation, discussion of draft policy and process.
Consultees: staff, Cllr's, people living in council homes and leaseholders

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

01/06/20

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 19/05/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Term dates for the 2021/22 school year

Description: Purpose of Report to request the approval of the school term dates for schools for whom the Local Authority (LA) is the employer, for the school year beginning in September 2021. The report also updates the Executive Member on a previously agreed strategy for setting future term dates alongside our neighbouring Local Authorities for future school years.

The Executive Member will be asked to approve the school term dates for schools for whom the Local Authority (LA) is the employer, for the school year beginning in September 2021.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Rachelle White, School Admissions Manager

rachelle.white@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Pre consultation with schools for whom the LA is the employer during 2019 Autumn term.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/06/20